

15 APRIL 2020

Dear 345 Parents

I trust this finds you well.

It saddens us that we won't be able to return to school on the 20th of April due to the extension of lockdown. We miss our smiley, little faces and warm hugs!

However, we are excited to start with our "Distance Learning Programme" on Monday the 20th of April. Since online teaching is unfamiliar to parents, learners and teachers, it is vitally important to start online teaching with a foundation where both parent and teacher have a common understanding on what is required.

To assist parents and teachers with this exciting way of teaching please read the following carefully:

Terms used:

- Weekly Theme Discussion - The theme for the week
- Daily Activities - Activities to be done each day
- Compulsory Activities - These must be done every day
- Optional Activities - These can be complete if time or desired

1. General information:

- ◆ Teachers will be available every WEEKDAY from 08:00 until 14:00
- ◆ All communication to and from the teachers must be via
 - The Seesaw App for 345 Vorna Valley,
 - Class WhatsApp groups for 345 Carlswald
 - E-mail.
- ◆ Each "Weekly Theme Discussion" will be posted to Seesaw or WhatsApp group every MONDAY by 08:00
- ◆ Each of the "Daily Activities" will be posted every WEEKDAY by 08:00
- ◆ The "Weekly Theme Discussion" and "Daily Activities" will not require any printing
- ◆ We aim to make all activities fun for both parents and children

2. Themes:

Every week will have a theme

- ◆ A “Weekly Theme Discussion” will be posted to the platforms every Monday
- ◆ The weekly theme will be incorporated into the “Daily Activities” where possible
- ◆ Every learner should have an understanding of the “Weekly Theme Discussion” by the end of each week.

3. Daily activities:

- ◆ There will be 8 “Daily Activities” for our older grades and less for our younger grades. These will be posted daily (excluding on a “non-device and catch up” days) on the platforms.
- ◆ 4 out of the 8 “Daily Activities” will be compulsory and the other activities will be optional.
- ◆ No learner will be penalised if optional “Daily Activities” are not done
- ◆ Each parent is required to upload the completed “Daily Activities” onto the different platforms as requested by teachers.

4. Tips on how to cope and survive “online teaching”:

- ◆ Breath 😊
- ◆ Create a daily routine for your child
- ◆ Make sure they eat healthy and drink lots of water
- ◆ Children must stay active and have enough play time
- ◆ Motivate and complement your child
- ◆ Stay positive
- ◆ Have fun with your child and make sure you hug them daily. They are more overwhelmed and confused than we will ever know.

Parents, this is a new adventure for all of us.

Please persevere with us during this time. Let’s make this a super exciting memory that will last a life time. As always, should you have any questions, concerns or ideas please do not hesitate to contact your child’s teacher or myself – we are here to assist you!

Kind Regards

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